

HUBBARD COMMUNICATIONS OFFICE  
Saint Hill Manor, East Grinstead, Sussex

Remimeo HCO POLICY LETTER OF 2 NOVEMBER 1967  
HCO Exec Sec Hat  
Org Exec Sec Hat  
Dist Sec Hat  
Dept of PI Hats  
Dept of Clearing Hats  
Dept of Success Hats

DISTRIBUTION DIVISION, DEPARTMENTS  
OF PUBLIC INFORMATION, CLEARING AND SUCCESS

The following is to be posted in Organizations of 50 or less staff members in accordance with HCO Policy Letter of February 28, 1966 entitled, "Danger Condition Data, Why Organizations Stay Small":

DEPARTMENT OF PUBLIC INFORMATION

Director of Public Information

PUBLIC RELATIONS SECTION

Public Relations In-charge  
Public Lectures Promotion Clerk  
Public Lecturer  
Public Programmes Clerk  
Road Show Manager

BOOK PROMOTION SECTION

Book Promotion In-charge  
Book Store Promotion Clerk  
Advertising Placement Clerk  
Advertising Copy Writer  
Advertising Layout Artist  
Book Salesman

INFO PACK SECTION

Info Pack Section In-charge  
Info Pack Stock Clerk  
Info Pack Mail Clerk  
Mailing List Procurement Clerk  
Duplisticker Typist

PE SECTION

PE Section In-charge  
PE Promotion Clerk  
Public Receptionist  
Public Reception Display Clerk  
PE Lecturer

CONGRESS SECTION

Congress Manager  
Congress Planning Clerk  
Congress Promotion Clerk  
Congress Quarters Clerk  
Congress Drill Clerk  
Congress Floor Sales Manager

DEPARTMENT OF CLEARING

Director of Clearing

FIELD STAFF MEMBER SECTION

Field Staff Member Officer

FSM PERSONNEL UNIT

FSM Personnel In-charge

FSM Appointment Clerk  
FSM Personnel Training Supervisor  
FSM Personnel Records Clerk

FSM COMMUNICATION UNIT

FSM Communication In-charge

FSM Communicator for WUS  
FSM Communicator for EUS  
FSM Communicator for AF  
FSM Communicator for ANZO  
FSM Communicator for Other Areas

FSM PROMOTION UNIT

FSM Promotion In-charge

FSM Promotion Planning Clerk  
FSM Supply Clerk

FSM AWARD UNIT

FSM Award Clerk

FSM FILE UNIT

FSM Files Clerk

FRANCHISE SECTION (WW only)

Franchise Officer  
Franchise Communicator

GROUP SECTION

Communicator to Groups  
Group Programmes Clerk

BASIC COURSES SECTION

Basic Courses In-charge

HAS Promotion Clerk  
HQS Promotion Clerk  
Dianetic Co-audit Promotion Clerk  
Extension Course Supervisor

DEPARTMENT OF SUCCESS

Director of Success

CASE SUCCESS SECTION

Case Success In-charge

Case Success Interviewer  
Case Success Compilations Clerk  
Case Success Records Clerk  
Case Success Publication Liaison

APPLICATIONS SECTION

Applications In-charge

Industrial Applications Clerk  
Personnel Applications Clerk  
Sales Applications Clerk  
Other Activities Applications Clerk  
Applications Record Clerk

ANALYSIS SECTION

Analysis In-charge

Info Pack Response Statistical Clerk  
Best Seller Statistical Clerk  
Congress Statistical Clerk  
Ad Response Statistical Clerk

NEW CIVILIZATION SECTION

New Civilizations In-charge

Political Liaison

CHAPLAINS SECTION

Chaplain

Chaplains Court Arbiter

Chaplains Court Clerk

Chaplains Court Files Clerk

Sunday Services Promotion Clerk

Chaplains Sunday Services Assistant

LRH:jp  
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Mary Sue Hubbard  
The Guardian WW  
For L. RON HUBBARD  
Founder